



December 12, 2022

Attention All Members:

A Meeting of the Members will be held as follows:

Date: January 11, 2023
Time: 6:30 PM
Location: via Zoom and in-person at Lordon's Management Office
1275 Center Court Drive, Covina, CA 91724
Meeting info and zoom link will be posted at www.TheHOAElectionGuys.com/saratogame

This Meeting of the Members is being held to vote on the election of ONE (1) director. A vote on the IRS Revenue Ruling 70-604 will also take place to address potential excess funds and reduce potential tax liabilities.

For the election to be held, a quorum of the membership must return a ballot, or attend the meeting.

The Saratoga Maintenance Corporation bylaws define a quorum as "50%" of the voting power of the association, or 33 members. This quorum requirement is lowered to "25%" (17 members) at a reconvened meeting.

Although no nominations were received, your bylaws allow nominations to be made from the floor of the meeting. Those who wish to be write-in candidates must be nominated from the floor at the beginning of the meeting.

Enclosed with this notice is:

1. Your Official Ballot - please return your ballot so that we can meet quorum!
2. One yellow secret ballot envelope
3. One pre-addressed white envelope (which needs to be signed!)

Instructions:

- 1) Cast your vote(s) on the enclosed ballot.
- 2) Insert ballot into the yellow Secret Ballot Envelope.
DO NOT MARK THE YELLOW ENVELOPE
DO NOT MARK THE BALLOT EXCEPT TO CAST YOUR VOTE
- 3) Insert the sealed Secret Ballot (yellow) Envelope into the provided white envelope which is addressed to Saratoga Maintenance Corporation care of the HOA Election Guys
- 4) **SIGN THE LEFT-HAND CORNER OF THE WHITE ENVELOPE!!!!**
(Your vote will not count if you do not sign the envelope)
- 5) Apply postage and mail – Mailed ballots must be received by January 10, 2023.

The envelopes are already pre-addressed with our return address (and our address is also reflected on the footer of this letter).

If quorum is not reached at this meeting, the members in attendance at the meeting can vote to reconvene the meeting to a later date. In this case, the deadline for receiving ballots will be extended as well.

If you have any questions, please do not hesitate to contact your association's Inspector of Elections, The HOA Election Guys, Inc. an independent third-party as required per CA Civil Code.

The HOA Election Guys, Inc can be reached at (888) 380-3332 or by email at info@thehoaelectionguys.com

NO candidate statements were provided as there are no candidates at this time.