# Brisa29 Owners Association

November 16, 2022

The HOA Election Guys
27472 Portola Pkwy #205-412
Foothill Ranch, CA 92610

RE: Notice of Nomination Procedure

Dear Member,

As you may know, California requires homeowner associations to use an independent third-party as their Inspector of Elections. Our company has been contracted by your association to serve in this role for your upcoming board of director elections and we look forward to working with you.

Are you interested in running for your board of directors? The nomination period is now open, and there are two ways to nominate yourself.

**Online**: We have an easy-to-use web page that will allow you to submit your nomination and your candidacy statement. Please visit: **www.TheHOAElectionGuys.com/nominate**

**By Mail:** If you prefer to mail in your nomination, you can do so by completing the form on the reverse of this page and mailing it (along with an optional single page black and white candidacy statement) to us at our address shown on this letter. **DO NOT** mail this to your management company or send it with your assessment payment.

Make sure you get your nomination in soon, in order for your name to appear on the ballot we must receive your nomination no later than **December 16, 2022**

Any questions?
Feel free to email us at Info@TheHOAElectionGuys.com or call us at (888) 380-3332

---------- MAIL IN NOMINATION ----------

DO NOT USE THIS FORM IF YOU SUBMITTED YOUR CANDIDACY THROUGH OUR WEBSITE (thehoaelectionguys.com/nominate)
Nominations through the website are preferred as they will not get lost in the mail, can be submitted in real-time, are time-stamped, and your candidate statement can be printed directly and not photo-copied.

Please complete this form and mail it along with a single page black and white candidacy statement (optional), to:
Brisa29 Owners Association
C/O The HOA Election Guys, Inc
27472 Portola Parkway Suite 205-412
Foothill Ranch, CA 92610

NAME OF CANDIDATE: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

| YES | NO | |
|---|---|---|
| | | Are you a member of this association? |
| | | Have you been a member for at least one year? |
| | | Are you current in payment of all regular and special assessment OR have you paid such assessments, "under protest" OR have you entered into a payment plan pursuant to Ca Civil Code Section 5665?* |
| | | If elected to the board would you be serving on the board at the same time as another person who holds a joint ownership interest in the same separate interest parcel? |
| | | Do you have any past criminal convictions which would either prevent the association from purchasing the fidelity bond coverage required per CA Civil Code Section 5806 should you be elected to the board, or that would cause the termination of the association's existing coverage? |

SIGNATURE_____

DATE: _____

*Any Member who is determined to not be qualified to be a candidate pursuant to California law and the Association's Election Rules, will be provided with an opportunity to engage in Internal Dispute Resolution (IDR) with the Association (per Civil Code Section 5900 and the Association's IDR policy). Due to numerous time limitations established by Civil Code Section 5100 et seq., any Member's or Association's request to engage in IDR and any acceptance/response will require a reasonably short timeframe.