

PRINT CENTER ORDER FORM

(Complete this form in its entirety)

Submitted: _____
Returned to Mgr _____
Re-submitted _____
Given to P.C. _____

Paul Approval: _____ Chelsi Approval: _____

Date: _____ Ordered By: _____

Association Name: _____ Assoc. No: _____

Quantity: _____ Job Description: _____

	<u>Color</u>	<u>Check One</u>	<u>Description of Page(s)</u>
Cover:	_____	Duplex Single Sided Color Copy	_____
Page 2:	_____	Duplex Single Sided Color Copy	_____
Page 3:	_____	Duplex Single Sided Color Copy	_____
Page 4:	_____	Duplex Single Sided Color Copy	_____
Page 5:	_____	Duplex Single Sided Color Copy	_____
Page 6:	_____	Duplex Single Sided Color Copy	_____
Back:	_____	Duplex Single Sided Color Copy	_____

/ ALL THAT
APPLY: Staple Cut Collate Fold Duplex Single Sided Color Copy

SCAN TO:	COPY TO:
Manager Accounting Print Center	Manager Escrows

AGENDAS: No Financial Binds: Small Medium Large
Full # _____ Faces Only # _____ Faces & Minutes # _____ Executive Session

LABELS: Board Member Annual Mailing/Ballots ☐ (List original mailing date): _____
Owner Tenant Offsite Owner Ordered \ Date: _____

ENVELOPES: Nomination Apps (return envelopes: w/unpaid w/postage paid none)
Regular Only Manila Only Annual Mailing/Ballots (includes white and blue) \
With "UNPAID" Return Envelope With "POSTAGE PAID" Return Envelope

EMAIL BLAST: Registered Owners
(Associations with websites only) Mail to unregistered owners (Date): _____

Include with Monthly Statements Date to be Mailed: _____
Add to Document Pkg Upload to Website - Add Permissions
Property Owner Board Member Don't Mail - Give to Manager
Location: _____

SPECIAL INSTRUCTIONS: SSRS Billing

BUDGET/AUDIT APPROVALS:	Terri	Danielle	Chelsi	Tami
-------------------------	-------	----------	--------	------

Proof Document _____ Print Labels _____ Label Envelopes _____
Print Job _____ Stuff Job _____ Post _____

January 28, 2021

File No.: vis112520.080

VIA GENERAL NOTICE - CIVIL CODE §4045

To: Members of the 65 Vistas at Indian Oaks Association

Re: Notice of Adoption of Election Rules-Civil Code §4360(c)

Dear Homeowner:

This office represents the 65 Vistas at Indian Oaks Association ("Association"). This "Notice of Approval of Rule Change by Board" ("Notice") is provided on behalf of the Association's Board of Directors ("Board"), as required by Civil Code §4360(c).

Please be advised that at a regularly scheduled Board meeting held on January 25, 2021, after having provided at least a twenty-eight (28) day comment period and having heard and considered the members' comments as required by Civil Code §4360, not less than a majority of the Association's Board of Directors voted to approve and adopt the proposed Election Rules previously disseminated to the membership.

Said Election Rules are now in effect and are an Association "governing document" pursuant to Civil Code §4150.

Very truly yours,

ROSEMAN LAW, APC



STEPHEN M. KIRKLAND, ESQ.

SMK:smk

cc: Client